

**CLOVERDALE FIRE PROTECTION DISTRICT  
MINUTES FOR JUNE 28 2022  
REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**

*Due to the threat of COVID-19 the meeting was held via teleconference  
Via teleconference: dial in number 1-978-990-5000; access code 628387#*

**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on June 24, 2022**

**PLEDGE OF ALLEGIANCE:** Led by Board President Pigoni

**ROLL CALL:**

Directors Present: Directors Johnson (6:34 pm), Taylor, Avansino and President Pigoni

Directors Absent:

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Avansino moved and Director Taylor seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for May 9, 2022 Regular meeting

Director Avansino moved and Director Taylor seconded the motion to approve the Minutes of May 9, 2022 Regular Meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

**PROCLAMATION/PRESENTATION(S):**

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**
  - a.) Financial Report
  - b.) Approval of Claims

Cash assets as follows: We have had expenses in June for the CWPP projects on Henry and McNair Road.

<b>Institution</b>	<b>Amount</b>	<b>Purpose</b>
Summit Bank Payroll	\$6,540.82	New Payroll account
Summit Bank	\$367,432.57	Operations/Checking
Summit Bank	\$600,091.00	Reserve-Apparatus Fund (budgeted \$755,381)
	\$1,411,280.94	Cash Sweep
	\$135.00	Petty Cash
	<b>\$382,371.70</b>	<b>CWPP Grant Funds</b>

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TOTAL CASH ASSETS	\$2,767,852.03	
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Director Bob moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No    Abstain    Absent 1.

2. Resolution 16-22 approving the 2022/2023 preliminary budget

Chief Jenkins reported the draft budget was presented to budget committee. Increased employee costs. We increased dispatch budget for the Calfire dispatch agreement which we will talk about later in the agenda. We will fine tune numbers in September for final budget. President Pigoni reviewed the budget and recommend we move forward.

Director Johnson moved and Director Taylor seconded the motion to approve 22/23 preliminary budget

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

3. Resolution 17-22 approving the side letter to the Cloverdale Firefighters Association MOU to include the position of Fire Engineer/HFEO

Chief Jenkins reported we worked with the association to add the HFEO position to the MOU. This position is a CalPERS safety position. This will be a great position for north county. The position will be mechanic, dozer operator and operational firefighter when needed. Language will be added to the MOU. President Pigoni expressed that this is a terrific addition to our staffing model. This position will have the ability to be mobile; working 3 days at Geyserville and 2 days at Cloverdale which may change as we proceed. This position will be under the direction of the chiefs.

Director Avansino moved and Director Taylor seconded the motion to approve Resolution 16-22 approving the side letter to the Cloverdale Firefighters Association MOU to include the position of Fire Engineer/HFEO

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

4. Resolution 18-22 approving the 2022/2023 CalFire Dispatch Agreement in the amount of \$39,729

Chief Jenkins reported the new CalFire Chief Marcucci revamped the formula on how they calculate the dispatch contract which resulted in a major increase. CalFire is wanting to work with us by providing a 6 month contract. The county chiefs association is trying to come up with an agreement with the county for a long-term funding agreement for dispatch. If this happens and the infrastructure for REDCOM is improved, we will recommend gong with REDCOM. A new antenna is going up in a prime location and we are hoping we will get a better signal. For now, Chief Jenkins recommends signing the 6 month lease. President Pigoni confirmed with Chief Jenkins that if necessary we can extend the agreement. Director Taylor stated that when the county approved their budget there were no funds set aside for upstaffing, LEXIPOL, REDCOM, etc.

Director Taylor moved and Director Johnson seconded the motion to approve the 2022/2023 CalFire Dispatch Agreement (6 months) in the amount of \$39,729.

Motion carried: Aye 4 No    Abstain    Absent 1.

5. Mechanic/dozer tender pickup purchase

Chief Jenkins reported this vehicle would support the new Engineer/HFEO position. We looked all over for this vehicle and finally found a new one out of state (east coast). It is a red Ford F550 and is exactly as we would have spec'd it out. Geyserville will pay half and we will look to our association to help as well. We would like to pay upfront from our apparatus account and Geyserville will contribute half of the funds along with the associations. That will leave 30-50k. We would like the approval to move forward with using the Cloverdale fire funds to make the purchase. We will either ship it or have someone fly out and drive it back. President Pigoni expressed that she would rather have it shipped. President Pigoni directed Chief Jenkins to report out when accepted.

Director Bob moved and Director Nancy seconded the motion to proceed with the purchase of the Mechanic/dozer pickup.

Motion carried: Aye 4 No    Abstain    Absent 1.

**REPORTS:**

1. President's Report – attended an FDAC EBA meeting. The plan is quickly heading towards consolidation. President Pigoni is on the committee for consolidation of workers comp and health insurance. She will provide a written report to Sonoma County Fire Districts Association and will be sent out to all members. The report will have a road map on how the 2 entities will come together to streamline health & workers comp. More to come.
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – The 4<sup>th</sup> of July fireworks show will be happening this year. We will be upstaffing and also participating in the 4<sup>th</sup> of July parade. • The CWPP very active. Port Circle brush piles may be burned on Friday. There will be a few piles that remain on the property until winter time. Kerry Lane is happening right now and they will work their way up to portions of McNair Road. • The weed abatement program is almost complete. 4 parcels were sent to the city for abatement. • We have been very busy with vegetation management. Our firefighters have been participating in the zone with control burns. • Kyle Yeager has been hired as our Fire Engineer/Mechanic/HFEO. Kyle was a mechanic with City of Santa Rosa. He has been a firefighter for 12 years with Cloverdale. We are very excited to have him on board. • President Pigoni expressed a thank you to the district for their work on Port Circle -- looks great!
3. Volunteer Report – discussed above.

**GOOD OF THE ORDER:** none.

**CLOSED SESSION:** none

**ADJOURNMENT:** The meeting adjourned at 7:00 p.m.

**NEXT MEETING DATE:** Regular Meeting July 11, 2022 or a date to be determined at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA

*Michelle Black*

June 28, 2022

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**Michelle Black, Clerk of the Board**