

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR APRIL 10, 2023
REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA
Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on April 6, 2023**

PLEDGE OF ALLEGIANCE: Led by Board President Pigoni

ROLL CALL:

Directors Present: Directors Southard, Johnson, Taylor, Avansino and President Pigoni

Directors Absent:

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved with the correction of an in person meeting; not a teleconference as stated on the agenda.

Director Taylor moved and Director Southard seconded the motion to approve the Agenda with the correction of an in person meeting, not teleconference.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for February 13, 2022 Regular meeting

Director Southard moved and Director Avansino seconded the motion to approve the Minutes of February 13, 2023 Regular Meeting without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

PROCLAMATION/PRESENTATION(S): None

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

a.) Financial Report

b.) Approval of Claims

Chief **Jenkins reported cash assets as follows:**

Institution	Amount	Purpose
Summit Bank Payroll	\$38,168.56	New Payroll account
Summit Bank	\$148,511.68	Operations/Checking
Summit Bank	\$326,541.00	Reserve-Apparatus Fund
	\$960,430.94	Cash Sweep
	\$135.00	Petty Cash
	\$79,002.31	CWPP Grant Funds
TOTAL CASH ASSETS	\$1,552,789.49	

The apparatus fund does not reflect the purchase of the truck or the reimbursement from Geyserville for 50% of the cost of the mechanics truck or the contribution from CVFA for the purchase of the COZAD trailer. The CWPP will close out by June. We are using part timers to complete projects and will finish the grant projects with the use of the dozer/masticator. We plan on working on the top of McNair, Cherry Creek on the fire road and along Highland Ranch Road which is complex due to the multiple property owners and access. Northern Sonoma County Fire JPA invoices will be cleaned up by next month. Director Johnson inquired about the difference in the cost of payroll from February to March. We have 2 firefighters out on injury and are having to backfill. Hope to get 1 firefighter back for light duty in June and the other more like December.

Director Taylor moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

2. Resolution 06-23 approving the side letter to North County Fire JPA adding the employee position of Engineer/HFEO

This side letter has been presented to the ad hoc committee reflecting a 50/50 share of costs for the Engineer/HFEO position. The position has been working out great between both agencies. This side letter will be attached to the original JPA

Director Johnson moved and Director Avansino seconded the motion to approve the side letter to the North County Fire JPA adding the employee position of Engineer/HFEO to the agreement.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

3. Resolution 07-23 declaring weeds a nuisance and fire hazard
Chief Jenkins reported we are presenting our annual declaration for the city weed abatement program. The time frame is based upon weather conditions and is scheduled to be completed by July 4th. Compliance is very good. Once inspections and letters are complete, it is sent to the city to abate for those not in compliance (which is very few).

Director Southard moved and Director Taylor seconded the motion to approve Resolution 07-23 declaring weeds a nuisance and fire hazard for the 2023 weed abatement program.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

4. Resolution 08-23 approving the amended and restated joint powers agreement of Fire Risk Management Services (FRMS)

Chief Jenkins would like President Pigoni to report on the FASIS/EBA consolidation. President Pigoni reported we have been operating under FASIS for our workers comp and FDAC/EBA for employee benefits. We currently have FAIRA for our liability insurance. FAIRA chose not to participate in the consolidation and FASIS and the EBA continued their discussions regarding consolidation. President Pigoni has been working on the sub committee for the last 2 years regarding the consolidation issue. The new JPA is a 3-year commitment for workers comp and employee benefits. The respective boards will shrink down and become 1 board over the course of a year. They will also be looking to eventually add liability insurance. The JPA works very well for the smaller group districts.

Director Avansino moved and Director Johnson seconded the motion to approve the amended and restated joint powers agreement of Fire Risk Management Services.

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Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

5. FASIS 2023 board election ballot
Board agrees to vote for all three nominees for the FASIS board.

Director Taylor moved and Director Southard seconded the motion to vote for all three nominees for the 2023 FASIS board election

Motion carried: Aye 5 No 0 Abstain 0 Absent 0.

REPORTS:

1. President's Report – none
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported we had a normal amount of calls for the month and one significant call of a hit and run over by First Street. • We are getting ready for fire season; • The truck and trailer are almost complete. • We will be doing pump testing for Cloverdale and Geyserville. • The Sonoma County Fire Chiefs Association included an assessment for polling for a fire tax. The assessment is based on size of the district/population. Director Taylor reported the survey regarding the sales tax dropped to 57% support. The tax is set to go to voters in March of 2024. The county asks for each district will be prioritized by importance. They anticipate having the ballot language completed by June 1st. The President of Sonoma County Fire Districts Association, Steve Klick, wants to replace Director Taylor on the FSWAG committee. The assessment collected would go towards the initial polling regarding support for the tax. Chief Jenkins will pay the assessment and we will continue the discussion at the next board meeting.
3. Volunteer Report – none

GOOD OF THE ORDER: Multiple scheduling issues with the May 8th board meeting. Board agrees to adjourn the meeting to a special meeting on May 15, 2023.

ADJOURNMENT: The meeting adjourned at 7:29 p.m.

NEXT MEETING DATE: Special Meeting May 15, 2023 at 6:30 pm at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA