

**CLOVERDALE FIRE PROTECTION DISTRICT**  
**MINUTES FOR AUGUST 14, 2023**  
**REGULAR MEETING**

**Regular meeting was called to order at 6:30 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA**  
**Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on August 9, 2023**

**PLEDGE OF ALLEGIANCE:** Led by Board President Pigoni

**ROLL CALL:**

Directors Present: Directors Southard, Johnson, Taylor, Avansino and President Pigoni  
Directors Absent: None  
Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

**AGENDA APPROVAL:** Approved without change.

Director Southard moved and Director Avansino seconded the motion to approve the Agenda without change.

Motion carried: Aye 5 No 0 Abstain 0 Absent 0 .

**PUBLIC COMMENTS-GENERAL INTEREST:** None

**CONSENT CALENDAR:**

1. Approval of Minutes for June 12, 2023 Regular meeting

Director Avansino moved and Director Taylor seconded the motion to approve the Minutes of June 12, 2023 Regular Meeting without change.

Motion carried: Aye 5 No    Abstain    Absent 0 .

**PROCLAMATION/PRESENTATION(S):**

**PUBLIC HEARING:** None held

**DISCUSSION/ACTION ITEMS:**

1. **Bookkeeper Report:**
  - a.) Financial Report
  - b.) Approval of Claims

Chief Jenkins reported we are presenting our year-end financial report. There are a few outstanding invoices for strike teams (one for approximately \$95,000 and one for \$57,000). The overage in 6140 (equipment maintenance) and 6880 (small tools) is due to equipping new mechanics truck 6546. The Type III has been ordered but they will not start building it for a couple of months. This engine will be debt serviced. Director Avansino inquired about the overage in account 7300 (transportation). This is due to lodging for strike teams which will be covered by the reimbursement for the strike team. The CWPP grant funds have been brought down to \$0 and the grant is closed. Cash assets are as follows:

<b>Institution</b>	<b>Amount</b>	<b>Purpose</b>
Summit Bank Payroll	\$700.62	New Payroll account
Summit Bank	\$457,116.52	Operations/Checking
Summit Bank	\$267,916.00	Reserve-Apparatus Fund
	\$994,055.94	Cash Sweep

**Cloverdale Fire Protection District**  
**Regular Meeting Minutes**  
**August 14, 2023**  
**Page 2**

	\$135.00	Petty Cash
	<b>\$0</b>	<b>CWPP Grant Funds – closed out</b>
<b>TOTAL CASH ASSETS</b>	<b>\$1,719,924.08</b>	

Director Southard moved and Director Taylor seconded the motion to approve the claims as presented.

Motion carried: Aye 5 No    Abstain    Absent 0.

**REPORTS:**

1. President’s Report – none
2. Fire Chief’s Reports (including subcommittee reports for budget, apparatus, building & liaison) – Jonathan is back from his injury. Ernie will still be out a few more months. We brought on a new volunteer Tyler Caturgeli. He is working through his task book. • We entered into a contract with the city for the use of their chipper. We would handle maintenance. • Pine mountain COPE meeting was held here at the station last month. • We participated in a press release regarding the fuels reduction/fire prevention grant. • Pine mountain will be looking into replacing their road with a new high-tech asphalt. • The ad hoc committee met last week and discussed labor negotiations. We will submit our counter offer and move forward. We would like to do a salary increase and revisit the requests once we know what will happen with the sales tax and geysers money. • The goal and mission for North County is to move forward. We will be meeting monthly because there is a lot going on right now. We discussed Geyserville’s 5 year strategic plan and would like 2 board members from Cloverdale to participate on that committee for the 5 year strategic plan. • There will be a FSWAG meeting soon and we are hoping the county will have everything ready to go regarding the sales tax ballot measure. Director Taylor distributed a response/summary of the proposed fire tax issue which will be put on the March ballot. Work will be gearing up after January. Chief Jenkins expressed a thank you to Director Taylor and Chief Turbeville for their work on the FSWAG. • We discussed a potential Quick Response Vehicle (QRV) for Cloverdale/Geyserville. Cloverdale ambulance is willing to contract with Geyserville for the QRV. Medic Eric Pollan will occupy an office in Geyserville and respond in a quick response vehicle. It will roughly cost \$2000 per month to run the program. We are not sure of Cloverdale’s role; still discussing/evaluating. This issue will be discussed at the next board meeting. The Board recommends Chief Jenkins continue to pursue details of this program including the impact of service for Cloverdale (Cloverdale Ambulance). Director Southard expressed we must strive for an effective, fiscally responsible program for everyone. • Station projects include excavating an area for the transport/dozer. We have had major challenges with our landscape irrigation. We are going to put fake turf in front of the flag pole, put down bark, and pull out dead plants. • Some of our volunteers are taking driver/operator class in Geyserville. • Some volunteers/part timers are filling in for staff vacancies. • Chief Jenkins asks the board to please consider 2 board members to participate on the committee for the 5-year strategic plan. • President Pigoni will not be at the September 11<sup>th</sup> meeting. We will be approving the final budget.
3. Volunteer Report – discussed above

**GOOD OF THE ORDER:** None

**CLOSED SESSION:** None

**ADJOURNMENT:** The meeting adjourned at 7:38p.m.

**NEXT MEETING DATE:** Regular Meeting September 11, 2023 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA

Submitted by

*Michelle Black, Clerk of the Board*