

**CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR MARCH 10, 2025
REGULAR MEETING**

**Regular meeting was called to order at 6:10 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA;
Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on March 7, 2025**

PLEDGE OF ALLEGIANCE: Led by Board President Pigoni

ROLL CALL:

Directors Present: Directors Johnson, Taylor and President Pigoni
Directors Absent: Southard and Richardson
Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved with the addition of Item #5. Oath of Office for Director Johnson.

Director Taylor moved and Director Johnson seconded the motion to approve the Agenda with the addition of Item #5. Oath of Office for Director Johnson.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PUBLIC COMMENTS-GENERAL INTEREST: None

CONSENT CALENDAR:

1. Approval of Minutes for February 10, 2025 Regular meeting

Director Taylor moved and Director Johnson seconded the motion to approve the Minutes of February 10, 2025 Regular Meeting without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

PROCLAMATION/PRESENTATION(S):

PUBLIC HEARING: None held

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**

- a.) Financial Report
- b.) Approval of Claims

Chief Jenkins reported we received our first installment of measure h funds \$436,000. A bit higher than estimated (quarterly). Thank you to all for work during measure h. cash assets as follows:

Institution	Amount	Purpose
Summit Bank Payroll	\$56,535.82	Payroll account
Summit Bank	\$225,015.16	Operations/Checking
Summit Bank	-\$45,949.00	Reserve-Apparatus Fund
	\$922,920.94	Cash Sweep
	\$135.00	Petty Cash
TOTAL CASH ASSETS	\$1,158,657.92	

Mid year budget review will be presented in April.

Director Johnson moved and Director Taylor seconded the motion to approve the claims as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

2. Open new bank account at Summit State Bank for Measure H funds
Chief Jenkins reported to handle distributions of measure h funds we would like to open a separate account. It will be a high yield money market at 4% if balance is kept above \$200,000. If below \$100k, there will be no fees.

Director Taylor moved and Director Johnson seconded the motion to Open a new high yield money market account with Summit State Bank for Measure H Funds with the signers as follows: Jason Jenkins, Fire Chief; Michelle Black, Administrative Manager, Rick Blackmon, Battalion Chief

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

3. Acceptance of 2023-2024 Audit
Chief Jenkins reported audit was in last month's board packet. It is pretty standard. The MD&A is pretty routine. It includes a blurb about North County Fire JPA. If we want more detail, we can amend the report. Pres Pigoni has reviewed report and recommends accepting the audit report as presented.

Director Johnson moved and Director Taylor seconded the motion to accept the 2023-2024 audit as presented.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2.

4. Finalize 2025 Committee Assignments
President Pigoni provided an updated committee assignments roster. There were a few changes adding Director Richardson to the liaison committee with Director Taylor as an alternate. The committee has not been active lately but still in place in case we have a need in the future. Chief Jenkins is in close contact with the Mayor on a regular basis. Region 6 is handling the ad hoc for the JPA. The draft of the new JPA calls for a rotation of region 6 members. We added a new committee called grants admin committee. We have a FEMA grant in process and felt it was important for the board to have an oversight committee regarding grants. This will also tie into updated language in the JPA. It is important that we have a separate committee to oversee future grants with Cloverdale representation.

5. Oath of office for Director Johnson – Oath administered

REPORTS:

1. President's Report – President Pigoni provided an overview of JPA ad hoc committee. We have been meeting frequently regarding the revision of the JPA. There will be a joint meeting on March 27th at 6 at Cloverdale station. Items on the agenda include update on issues, vision statement, clarifying the intent on where we are going, etc. We should have the update completed by 6/30 so we can sign at the beginning of the fiscal year. We delved into a lot of issues at the ad hoc level and looked at operational issues, staffing, pace of progress, vision of JPA – level of consolidation. Chief Jenkins reported he held a meeting with staff from each District and discussed clarifying the mission of the JPA, trust between both districts and employee groups. The Ad hoc will be meeting with labor this week.

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2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, liaison & region 6) – Chief reported we are in the process of hiring 10 firefighters (3 for Cloverdale and 7 from Geyserville). They are very excited and want to move forward with the vision of the JPA. Cloverdale will phase in firefighters and Geyserville is bringing on 7 right now. • We discussed REDCOM Dispatch. Calfire dispatch expires 6/30/25. Not sure if we can get everything resolved by 6/30. CalFire will let us go month to month while we test REDCOM infrastructure. • We are sending some guys to a dozer training in southern California and then another dozer class in Modesto. • We have been meeting with the lions club regarding fireworks to map out a plan if there are red flags days, etc. and will meet again with them tomorrow night. The will focus on public education regarding safety with safe and sane fireworks. • We met regarding vegetation management grant. Another grant possibly to accompany current grant to accommodate issues with the new CalFire high fire severity zone map that was just released. Looking to the city to help with this grant administratively.
3. Volunteer Report – Volunteers held an association meeting. They received a donation from the Sink family to purchase water rescue equipment; purchasing a rescue boat.

GOOD OF THE ORDER: None.

ADJOURNMENT: The meeting adjourned at 6:54 p.m.

NEXT MEETING DATE: Special Joint Meeting with Northern Sonoma County Fire Protection District on March 27, 2025 at 6:00 pm at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA and the April 14, 2025 regular meeting.

Minutes approved as written – Motion/Second: Johnson/Taylor

Date: 4/14/2025

Michelle Black

Clerk of the Board

04/14/2025

Date