

CLOVERDALE FIRE PROTECTION DISTRICT
MINUTES FOR AUGUST 10, 2026
REGULAR MEETING

Regular meeting was called to order at 6:00 p.m. by Board President Pigoni at Cloverdale Fire Station –451 S. Cloverdale Blvd., Cloverdale, CA

Date Posted: Pursuant to Government Code 54954.2, the agenda for this meeting was properly posted on August 7, 2026

PLEDGE OF ALLEGIANCE: Led by Board President Pigoni

ROLL CALL:

Directors Present: Directors Southard, Johnson (arrived at 6:05 pm), Richardson and President Pigoni

Directors Absent: Director Taylor

Others Present: Fire Chief, Jason Jenkins, Clerk of the Board, Michelle Black

AGENDA APPROVAL: Approved without change.

Director Southard moved and Director Richardson seconded the motion to approve the Agenda without change.

Motion carried: Aye 3 No 0 Abstain 0 Absent 2 .

PUBLIC COMMENTS-GENERAL INTEREST: None

PUBLIC HEARING: Discussion on Public Agency Vacancies (AB 2561)

Public Hearing Opened at 6:02 pm

Chief Jenkins reported AB 2561 became effective in 2025. It Requires that we identify any policies and procedures or recruitment practices regarding vacancies. The District maintains staffing according to its budget status. The District's intent is to maintain 3 personnel on shift subject to available staff to maintain emergency response staffing. Measure H funding has provided for 3 positions and those positions have been filled. The District will continue to build staffing gradually as budget supports. Based on the District's current staffing and recruitment practices, staff believes the district is in compliance with AB 2561.

Public Hearing adjourned at 6:06 pm

CONSENT CALENDAR:

1. Approval of Minutes for June 8, 2026 Regular meeting & June 2, 2026 special meeting

Director Southard moved and Director Richardson seconded the motion to approve the Minutes of June 8, 2026 Regular Meeting and June 2, 2026 special meeting without change.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1 .

PROCLAMATION/PRESENTATION(S):

DISCUSSION/ACTION ITEMS:

1. **Bookkeeper Report:**
 - a.) Financial Report
 - b.) Approval of Claims

Chief Jenkins reported cash assets as follows:

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Institution	Amount	Purpose
Summit Bank Payroll	\$51,256.04	Payroll account
Summit Bank	\$372,357.07	Operations/Checking
Summit Bank	12,601.00	Reserve-Apparatus Fund
	\$1,670,428.50	Cash Sweep
	\$135.00	Petty Cash
Summit Bank	\$210,383.84	Reserves (Measure H)
TOTAL CASH ASSETS	\$2,317,161.45	

A few negative amounts appear here and there due to 25/26 payables. This will wash out in the August financials as well as we will provide a year-end financial report. The PERS line item is high due to lump sum annual payment for unfunded accrued liability for 26/27. Most all receivables have been received except Measure H funds which are expected in mid-September. Payroll expenses will be up due to multiple strike team deployments.

Director Southard moved and Director Johnson seconded the motion to approve the claims as presented.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

2. Conflict of Interest Code Review

Chief Jenkins reported biennial code review. No changes recommended.

Director Richardson moved and Director Johnson seconded the motion to approve the Conflict of Interest Code as presented. No changes.

Motion carried: Aye 4 No 0 Abstain 0 Absent 1.

REPORTS:

1. President's Report – President Pigoni attended a FRMS meeting today. No update on medical plans and rates. There will be a reduction in dental and vision costs. We will be looking at medical premiums at another date. We will be looking at cost effective options for medical programs such as awards and accommodations regarding safety, workers comp programs, etc.to award districts on safety. We are looking at programs throughout the districts and will be monitoring districts more closely to reduce claims and costs. We are also looking into mental health programs.
2. Fire Chief's Reports (including subcommittee reports for budget, apparatus, building & liaison) – Chief Jenkins reported the lot next door has been pretty much leveled and we will gravel and level up property. • We sent a strike team to the Woodside Fire on the coast. The Water tender and dozer were on the Feliz fire. We received good feedback from CalFire on our Dozer participation. We sent an engine and water tender to the Gann Fire. The engine is now in Kern County and should be back in a few days. Volunteers, part-timers and seasonals are wanting to participate and are ready to go out and help cover. • We did a Captains Promotion which included a full assessment process and promoted Logan Spain. The rest of the candidates did pretty good. • Met with Chief Turbeville on staffing policies, etc. • In October hope to bring to the board a new fee schedule for review. • Esmeralda – working with them on emergency evacuation modeling, etc. Will be working with the Police Chief and City Manager to coordinate the response. We will be meeting in the next few weeks about possibly doing a Mello Roos tax prior to the project should the project pass. We are working with new Police Chief, Sean Jones regarding planning for emergencies. President Pigoni inquired if Esmeralda presents any need for the potential for another station on that property. Chief Jenkins -- no. Response times are sufficient from the current station.
3. Volunteer Report – strong participation. The Honor Guard has been busy with graduations and Wine Country to the Rescue

GOOD OF THE ORDER: Director Richardson inquired if there has been any update on the labor group's opinion on not building the Knights Valley station/staffing. Instead they are remodeling the current station. They are discussing options with the NSCFPD Chief.

CLOSED SESSION: none.

ADJOURNMENT: The meeting adjourned at 6:29 p.m.

NEXT MEETING DATE: Regular Meeting September 14, 2026 at the Cloverdale Fire Station, 451 S. Cloverdale Blvd., Cloverdale, CA

Minutes approved as written – Motion/Second: Southard/Taylor

Date: 9/14/26

Michelle Black

Clerk of the Board

9/14/26

Date